



## **Bloomsbury International School Hat Yai**

### **Parents Committee**

Inaugural meeting, Monday 23<sup>rd</sup> May 2016

Present:

Mr. Martin Leigh	(Headteacher)
Mrs. Young	Representing Key Stage 1
Mrs. Sissi Hu	Representing Key Stage 2
Mrs. Wan Charoenporn	Representing Key Stage 3
Mrs. Ratna Jatmiko	Representing Key Stage 4

### **Minutes**

#### **Item 1**

Mr. Leigh welcomed the members of the committee and thanked them for giving their time to meet. The members introduced themselves.

#### **Item 2**

The purpose of the Parents Committee is primarily to support the work of the school to improve the education of all our children. The committee provides a formal voice for all parents and acts as a consultative body for proposals made by the school board. Some parents may wish to discuss issues about their children with a member of the committee instead of or before going to see the headteacher.

The members agreed to meet once per month, plus hold occasional meetings for special events. The next meeting will be held on Wednesday 22 June at 15.00.

#### **Item 3**

- a) Annual Survey. Mr. Leigh explained that as part of the school improvement process, an annual survey of students, teachers and parents will take place this month. Copies of the English version for parents were circulated and Thai translations will be added to the final version. The surveys will be anonymous and posted online through Survey Monkey. A deadline will be published and links provided through the school's Facebook page. Following that, parents will be reminded through a new Line account to be set up and possibly text messages.
- b) The proposal for dropping off and collecting children was explained by Mr. Leigh. From the new school year parents will drop their children at the main gate in the morning, but not before 0745, and collect them no later than 20 minutes after the end of school from the side gate. The committee



suggested that other than children in nursery and Year 1 (who can be collected from the classroom), all children will be asked to wait in the cafeteria area to be collected by parents. All children will have a card to be shown to security in order for parents to collect their child (or on behalf of another parent. There will be a late pick up service, at a cost, but parents arriving later than 20 minutes after the end of school will also be charged. Photos were suggested for the cards but this could cause a security issue.

Parents will be allowed to enter the school 30 minutes before the end of the school day to use the café and meet other parents.

- c) End of term arrangements were discussed, including the summer festival. The parents felt that they should be charged for tickets but not the children, as for the Christmas party. It was felt that the party should start at 12.00 on Saturday 26<sup>th</sup> June and end early evening, with barbecue meals. A programme will be published once plans have been finalized.

There is no need for students to bring House uniform on Friday for the school photographs.

Prize giving was discussed and it was revealed that no parent had volunteered to provide a prize. This opened up the discussion about communication and how parents find out about things happening at school. In order to communicate more effectively, we will set up a Line account for parents, with the committee as administrators. Letters and news can be distributed via this and the school's Facebook page as well as the website, as many parents do not visit the website page often.

- d) A request was made to schedule PE classes such that outdoor sports do not take place when the weather is particularly hot.

The meeting closed at 5.05pm